



	Example NHS Foundation Trust	South East Coast Ambulance NHS Trust
Are Facilities and Estates two distinct Departments within your organisation?	Yes	No
What Services do Facilities manage in your organisation?	All SLA's and Services relating to Cleaning, Catering, Linen, Transport, Site Management, PLACE, Waste, Cleanliness Monitoring, Security	All SLA's and Services relating to Cleaning, Site Management, Waste, Cleanliness Monitoring
What Services do Estates manage in your organisation?	All SLA's and Services relating to Planned and Reactive Estates works, Health and Safety, Utility Management, Leasing and Property Management, Surveying and estates building auditing	All SLA's and Services relating to Planned and Reactive Estates works, Health and Safety, Utility Management, Leasing and Property Management, Surveying and estates building auditing
Do you have a separate department for new build programmes (eg. A Capital Planning Team?) If Yes what are they called?	Yes, Strategic Planning Team	Yes, Make Ready Project Team
Do Facilities and Estates fall under the same Director?	Yes	Yes
What Director/Division do Facilities and Estates report into? (eg. Estates, Finance, Patient Safety, Nursing)	Finance	Finance
Does your organisation have only one centrally managed Facilities team?	No, there are three, one for each Division who work independently	Yes
Do you share a facilities manager with another NHS Organisation?	Yes	No
If applicable please detail the job roles/s	Director of Estates and Facilities	N/A
If Yes, Is this as part of a national initiative (eg. Vanguard Site, Manchester Devolution, Joint Venture etc please detail)	No, it is a locally agreed between two NHS Mental Health Organisations	No
Do you use NHS Property Services as a Facilities Service Provider (please detail any service they provide)	No	Yes the Trust does use NHS Property Services but they do not provide Facilities services
If Yes, to what extent? What services? What cost? Please outline	N/A	N/A
Do you have outsourced Soft FM provision?	No all Soft FM managed internally	Yes
Do you have an outsourced Hard FM provision?	Yes all managed through an outside provider	Yes
Is Health and Safety Managed as part of the Facilities and Estates Team?	Yes	No
Is Security Managed as part of the Facilities and Estates Team?	Yes	No
Do you have a dedicated Trust Environmental/Sustainability Manager?	Yes	No
If yes are they managed as part of the Facilities and Estates Team?	Yes	No
Does your organisation employ an external deep clean company (in addition to any Soft FM SLA)	Yes	No

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If yes, what was the value of this for the 2016/17 financial year?	£47,000	N/A
Does your Organisation have a strategic plan for the outsourcing of Facilities and Estates Services?	No	No

Information Provided by Estates & Procurement 2017